

# 1. SUBCONTRACTOR COVID-19 VACCINE ATTESTATION (Clause F-15.1) (January 2022)

**Background.** The DOE has provided its policies for DOE sites at the following website: <https://www.energy.gov/covid/>. The DOE's policy requires all Management & Operating (M&O) contractors to have a system in place to ensure its employees and all subcontractor employees working at the DOE site have attested to the truthfulness of their vaccination status as fully vaccinated, not yet fully vaccinated, unvaccinated, or decline to respond. The M&O contractor must certify to DOE the percentage of its employees and all subcontractor employees working on a DOE site who have been fully vaccinated as of 10 September 2021 and provide the number and percentage of contractor and subcontractor employees that have been fully vaccinated periodically afterwards. Buyer has developed procedures to ensure that its employees provide the relevant attestation. **Subcontractor employees working at the DOE site who are unvaccinated, not yet fully vaccinated, or decline to attest to their vaccination status will be treated as unvaccinated.** In order to access the DOE site, subcontractor employees who are unvaccinated, not yet fully vaccinated, or decline to certify or attest must participate in the Honeywell FM&T COVID19 testing program which is currently weekly testing. All subcontractor employees performing work at the DOE site must comply with all procedures and access requirements posted on site. Failure to comply with the posted requirements may result in denial of access to the site. This includes the main Kansas City National Security Campus in MO and all leased facilities in MO, KS, and NM. Seller is responsible for ensuring all of its employees who are not fully vaccinated and are working at a DOE site operated by Buyer are enrolled in Buyer's COVID19 Testing Program.

**Requirement.** The Seller shall develop a COVID19 vaccine attestation program for Seller employees that meet the DOE's requirements. The Seller shall also flow down this requirement to all tiers for employees who work at the DOE site. Based on current information, Buyer states that the below individual employee certification and individual employee attestation will meet the DOE's requirement.

The suggested Individual Employee Certification and Attestation should be maintained for Seller's own records and should not be submitted to Buyer. The Subcontractor Certification must be submitted to Buyer with proposal and resubmitted when there is a change in reported numbers.

## Individual Employee Certification and Attestation.

\_\_\_\_\_ I am **fully vaccinated**. The Centers for Disease Control and Prevention considers an individual fully vaccinated if they are: 2 weeks after their second dose in a 2-dose COVID19 vaccine series, such as the Pfizer or Moderna vaccines, or 2 weeks after a single-dose COVID19 vaccine, such as Johnson & Johnson's Janssen vaccine

\_\_\_\_\_ I am **not yet fully vaccinated**. Either I have received my first dose of a 2-dose COVID19 vaccine series, such as the Moderna or Pfizer vaccines, and my second appointment is scheduled, or I received my final dose less than two weeks ago.

\_\_\_\_\_ I am **unvaccinated**. If you are not vaccinated due to medical or religious reasons, please check either "I have not been vaccinated" or "I decline to respond."

\_\_\_\_\_ I **decline to respond**.

By submitting this form, I hereby certify that:

1. The information provided above is complete and accurate to the best of my knowledge and belief;
2. I will promptly update certification, and I will immediately notify the Buyer in the event that any of my answers above should change.

First Name:	
Last Name:	

Subcontractor name:	
Project Role:	
Signature:	
Date:	

**Subcontractor Certification. Submitted with proposal and resubmitted when there is a change in numbers.**

As of, (insert date) \_\_\_\_\_, based on our internal tracking system, I certify that the following number of subcontractor employees at DOE sites operated by Honeywell FM&T fall in the following categories:

(Insert number in each blank below)

\_\_\_\_\_ **Fully vaccinated.** The Centers for Disease Control and Prevention considers an individual fully vaccinated if they are: 2 weeks after their second dose in a 2-dose COVID19 vaccine series, such as the Pfizer or Moderna vaccines, or 2 weeks after a single-dose COVID19 vaccine, such as Johnson & Johnson's Janssen vaccine

\_\_\_\_\_ **Not yet fully vaccinated.** Either I have received my first dose of a 2-dose COVID19 vaccine series, such as the Moderna or Pfizer vaccines, and my second appointment is scheduled, or I received my final dose less than two weeks ago.

\_\_\_\_\_ **Unvaccinated.** If you are not vaccinated due to medical or religious reasons, please check either "I have not been vaccinated" or "I decline to respond."

\_\_\_\_\_ **Decline to respond.**

Subcontractor name:	
Authorized Representative's name:	
Signature:	
Date:	

**Privacy Act Statement**

Authority: Buyer is authorized to collect the information on behalf of the DOE pursuant to the NNSA Contracting Officer Directive signed 03 September 2021. A copy of this Directive can be found at the following website: <https://supplier.kcncs.doe.gov/ptl/general-information>.

Purpose: This information is being collected and maintained to promote the safety of Federal buildings and the Federal workforce consistent with the above-referenced authorities, the COVID-19 Workplace Safety: Agency Model Safety Principles established by the Safer Federal Workforce Task Force, and guidance from Centers for Disease Control and Prevention and the Occupational Safety and Health Administration.

Routine Uses: While the information requested on this form is intended to be used primarily for compliance with federal agency direction on COVID19 vaccinations, in certain circumstances it may be necessary to disclose this information externally, for example to disclose information to: a Federal, State, or local agency to the extent necessary to comply with laws governing reporting of communicable disease or other laws concerning health and safety in the work environment; to

adjudicative bodies, arbitrators, and hearing examiners to the extent necessary to carry out their authorized duties; to Federal, State, or local agencies, courts, and persons as necessary and relevant in the course of litigation, and as necessary and in accordance with requirements for law enforcement; or to a person authorized to act on your behalf.

Consequence of Failure to Provide Information: Providing this information is voluntary. However, if you fail to provide this information, you will be treated as not vaccinated for purposes of implementing safety measures, including with respect to mask wearing, physical distancing, testing, travel, quarantine, and denied entry into the DOE site.